



**Washington School PTO Meeting
February 20, 2018
Meeting Minutes**

PTO Board Attendees

Ginny Miller, President
Katie Mahan, Vice President
Cari Menchaca, Recording Secretary
Heath Stewart, Treasurer
Gillette Hall, Member
Kim Kotnik, Member
Erin Muslera, Member
Michael Paskin, Member
Laura Seawards, Member

Other Attendees

Principal Sierra Loughridge
Sara Farrar
Tara King
Nancy Lusk
Mary O'Flynn
Shannon Schroeder
April Van Wickle

Call to Order

Ginny Miller called the meeting to order at 6:45 pm and passed around the attendance list.

Principal's Report

Principal Loughridge gave an overview of the buddy/teacher system and said the Safety Plan/lockdown drill was held after lunch on Thursday, March 1. There will be CERT training (certified emergency response team) training for parents and teachers; stay tuned for more information.

Parents were reminded to sign in at the front desk when you volunteer at the school.

Treasurer's Report

Heath Stewart said that, regarding the **Budget vs. Actual expenses**, the most important thing to note is that we have not booked any real income in the 4100 group. \$13k out of \$164k. He sees less opportunity to make up losses by cutting spending this year. He proposes the PTO focus on increasing revenue through:

- 1) Gala, April 14 at the Canary Hotel
- 2) Move-a-thon, May 4
- 3) Adding "misses" in Party Book to the Gala/Move-a-Thon targets

Regarding the Balance: Heath said the numbers are muddled by unbooked CIMI checks/deposits. He typically tries to estimate true mid-month numbers but CIMI makes it very difficult in February. He recommends interested parties trust the Budget vs Actual instead. (attached).

Move-a-Thon Update

Sara Farrar provided an update on the May 4 Move-a-Thon from 9 am to 3 pm. There are 15 sponsors on board who will be included on the t-shirts. There will be lunch stations between 12 – 1 pm.

Gala Committee Update

The annual fundraising gala will be held at the Canary on April 14. Everyone is encouraged to buy tickets and attend to help support the school. The fundraising goal is \$55,000.

Party Book Update

The Father/Daughter dance was themed Once in a Blue Moon and held in the auditorium on Friday March 2nd.

The mother/son pajama BINGO breakfast will be held Saturday, March 17. Pajamas and St. Patty's Day costumes are encouraged and those who wear them will be eligible for prizes.

Tickets will be on sale soon for the family campout. It sells out quickly.

Movie Days

Movie Days are March 19-23. This is a fundraiser held by the fourth graders to raise money for the annual fifth grade CIMI trip. Students are released at noon that week for parent-teacher conferences.

Adjournment

Ginny Miller adjourned the meeting at 8:15 pm.